

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council Regular was held on March 20, 2023 at the City Hall, at 7:00 PM.

1. CALL TO ORDER

Mayor Nelson called the meeting to order at 7:00 PM.

2. ROLL CALL

MEMBERS PRESENT

Mayor Robert Nelson
Councilmember Ken Wendling
Councilmember Barbara Goodboe-Bisschoff
Councilmember Lisa Dircks

MEMBERS ABSENT

Councilmember April Moran

STAFF PRESENT

Police Chief Josh Antoine, Public Works Director Terry Randall, Recreation Director Kay Okey, City Attorney John Thames, Administrator Daniel Buchholtz

VISITORS

David Lawrence, 8024 Hayes Street NE, Spring Lake Park MN

3. PLEDGE OF ALLEGIANCE

4. ADDITIONS OR CORRECTIONS TO AGENDA

Administrator Buchholtz asked the Council, at the request of Councilmember Dircks, to remove Item 6H from the Consent Agenda and place on as Item 8B.

5. DISCUSSION FROM THE FLOOR - None

6. CONSENT AGENDA

- A. Approval of Minutes – March 6, 2023 Council Meeting
- B. Approval of Claims – General Disbursement No 23-03 - \$775,676.93
- C. Contractor's Request for Payment #2 – 2021 Sanitary Sewer Lining
- D. Gambling Permit – Spring Lake Park Lions
- E. Contractor's Licenses
- F. Sign Permits
- G. Business License
- H. Resolution 23-13, Resolution for Agency Agreement (MnDOT) – moved to Item 8B.

Motion made by Councilmember Wendling to approve Consent Agenda as amended.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

7. DEPARTMENT REPORTS

A. Police Report

Chief Antoine reported that the Police Department responded to 714 calls for service in February 2023 compared to 581 calls for service for the month of February 2022. He said that School Resource Officer Imig reported handling 5 calls for service in February, as well as handling 29 student contacts, 19 student escorts and 4 follow-up investigations. Investigator Bennek reported handling 29 cases for the month of February, 27 of which are felony in nature, 2 misdemeanor cases, while monitoring 6 forfeiture cases.

B. Recreation Report

Recreation Director Okey reported that the work continues on the reconstruction project at Able Park, and that the building is on track to open this summer. Director Okey stated that the Recreation Department is offering a variety of classes each month while seeing the number of participants increasing.

Director Okey stated that a new event was added to the Tower Days Festivities. It will be held on Friday night and it is a jigsaw puzzle contest, called Puzzlepalooza. She said that the Parks Commission approved the installation of a Free Little Library at Lakeside Lions Park.

8. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 23-12, Submitting a List of Eligible Nominees to Anoka County for the Open Manager Position on Coon Creek Watershed District Board of Managers

Administrator Buchholtz presented the eligible nominees for the Coon Creek Watershed District Manager Opening. He stated that the statute requires a county board, upon the expiration of a term, to appoint managers for a watershed district from a list of persons nominated jointly or separately by towns and municipalities within the district if a list (s) (are) submitted 60 days before the managers term expires of the county board may appoint any manager from towns and municipalities that fail to submit a list.

Councilmember Goodboe-Bisschoof requested that her name be added to the list of nominees.

Motion made by Councilmember Wendling to amend Resolution 23-12 to add Barbara Goodboe-Bisschoff's name to the list of eligible nominees.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Voting Nay: Mayor Nelson. Motion carried.

Motion made by Councilmember Dircks to approve Resolution 23-12, Submitting a List of Eligible Nominees to Anoka County for the Open Manager Position on Coon Creek Watershed District Board of Managers.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Voting Nay: Mayor Nelson. Motion carried.

B. Resolution 23-13, Resolution for Agency Agreement (MnDOT)

Administrator Buchholtz stated that the Agreement is a standard agreement entered into every five years with MnDOT. The Agreement allows MnDOT to act as the local Government's agent in accepting federal funds.

Motion made by Mayor Nelson to approve Resolution 23-13, Approving Resolution for Agency Agreement (MnDOT).

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Mayor Nelson. Abstain: Councilmember Dircks. Motion carried.

9. NEW BUSINESS

A. Police Department Server Upgrade

Police Chief Antoine reminded the Council about a request for an auditing and logging tool called Netwrix. He stated that this program will bring the Police Department into compliance with FBI and MN BCA rules regarding CJIS-accessed information. He said that while working to implement the tool with Netwrix and CIT, it was discovered that the Police Department Servers do not have adequate computing power or storage to run the existing systems and Netwrix simultaneously.

Chief Antoine stated he gathered two quotes. The first quote is to upgrade and replace the current server at a cost of \$6,022.00. He said the second quote is to replace the server at a cost of \$28,697.71. All equipment, labor and licenses are included. He said that it is recommended that the Firewall also be replaced. He stated the replacement cost for the Firewall is \$5,765.00, which includes hardware, software and IT services.

Chief Antoine asked for approval to purchase the new Police Department Server and Firewall out of the Capital Projects Equipment Fund for \$34,462.71.

Councilmember Dircks inquired about the life cycle of the equipment. Chief Antoine stated that life cycle will follow the process of computer replacement, every five years.

Motion made by Mayor Nelson to Approve the Purchas of the Police Department Server and Firewall.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

10. REPORTS

- A. Attorney's Report – No Report
- B. Engineer's Report – Report in Packet
- C. Administrator Report

Administrator Buchholtz informed the Councilmembers that MNDOT will be holding a Public Engagement Meeting on March 23 at Fridley City Hall on the Highway 47 PEL Study. He mentioned that the City will be hosting an Open House on May 8 from 5:30 PM – 7:30 PM. Administrator Buchholtz stated that the Phone System Upgrade Project is moving along and will be completed within a month.

11. OTHER

- A. Tower Days Parade

Recreation Director Okey stated that applications are being taken for the Parade.

- B. Correspondence - None

12. ADJOURN

Motion made by Councilmember Wendling to adjourn.

Voting Aye: Councilmember Wendling, Councilmember Goodboe-Bisschoff, Councilmember Dircks, Mayor Nelson. Motion carried.

The meeting was adjourned at 7:30 PM.

Robert Nelson, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer